

Digital Projects Librarian, Loyola Marymount University, Los Angeles, CA

Loyola Marymount University seeks a creative, enthusiastic candidate for the recently re-defined position of *Digital Projects Librarian*. This librarian will be responsible for coordinating and managing digital library projects, working closely with staff throughout the library.

Loyola Marymount, founded in 1911, is a comprehensive university in the mainstream of American Catholic higher education. Located on the west side of Los Angeles overlooking the Pacific Ocean, LMU is one of the nation's 28 Jesuit colleges and universities and five Marymount institutions. It serves 5,400 undergraduates and over 2,500 graduate students in the Colleges/Schools of Liberal Arts, Science and Engineering, Business Administration, Communication and Fine Arts, Film and Television, Education, and Law. Loyola Marymount seeks professionally outstanding applicants who value its mission and share its commitment to academic excellence, the education of the whole person, and the building of a just society. LMU is an equal opportunity institution actively working to promote an intercultural learning community. The university recently broke ground on a new library which will open in Fall 2009.

The Digital Projects Librarian chairs the library's Digital Projects Team and will have primary responsibility for building a comprehensive digital initiatives program.

Other position specific accountabilities are as follows: In collaboration with collections managers, identify existing content within the library for digitization; provide leadership in technical planning, technical implementation, management and support of digital collections; seek out new content and new partners for digital initiatives; identify grant and other external support and take the lead in grant writing; design and maintain web presence and interface for digital initiatives program, lead and coordinate usability activities of the program, promote use of LMU's digital collections through classroom demonstrations, in meetings and at professional conferences; manage projects; and serve as LMU's representative to various consortia on shared digital initiatives.

The ideal candidate must have broad knowledge of current trends in higher education, learning technologies, and digital library practices including rights management and preservation. The successful candidate will be a strong project manager demonstrating curiosity about new technologies, collaborative ability, and a strong desire to innovate. Other requirements include: web design and programming experience, knowledge of current metadata schemes and evolving standards, knowledge of a wide variety of media including text, music, still images, audio and video, Familiarity with some or all of these metadata standards: MARC, EAD, TEI, VRA Core, Dublin Core, MODS, and METS. Experience with SGML/XML. Experience with digital asset management systems like CONTENTdm, Dspace, Fedora, or Proquest Digital Commons preferred. Experience conducting formal usability studies preferred. Experience with computer programming and scripting languages such as Javascript, MySQL, and PHP preferred.

A Master of Library Science from an ALA accredited institution and/or other related graduate degree required. A minimum of one year digital project management experience preferred. Commitment to professional development.

Hiring Salary: \$49,338 to \$57,144 commensurate with experience and salary history.

The position will be available on June 1, 2008. Deliberations on the pool of candidates will begin as resumes are received.

Applicants should send the following materials:

1. a letter of application;
2. a curriculum vitae or resume;
3. a list of three professional references (names, titles, addresses, and telephone numbers).

Application materials and/or inquiries should be addressed to:

Cynthia Becht
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Charles Von der Ahe Library
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