

Visual Resources Librarian, Northwestern University Library, Evanston, IL

NORTHWESTERN UNIVERSITY LIBRARY PROFESSIONAL LIBRARIAN VACANCY

POSITION TITLE: Visual Resources Librarian
DIVISION: Special Libraries
DEPARTMENT: Digital Collections
REPORTS TO: Head, Digital Collections

POSITION SUMMARY: Under the direction of the Head of Digital Collections, the Visual Resources Librarian has primary oversight and responsibility for development of the image collection supporting teaching faculty, in particular Northwestern's Art History faculty and ultimately faculty in a variety of other schools and disciplines.

RESPONSIBILITIES: In conjunction with library subject specialists, the Digital Collections department's Outreach and Training Specialist, and the coordinator of digital production, the Visual Resources Librarian is a liaison to faculty, designing intake processes to identify new and existing images needed for teaching, and supporting use of digital images in the classroom. Sets priorities for cataloguing and scanning of images. Assists with management and coordination of access via the Voyager and MDID database systems. Supervises and assists with cataloging and classification of images. Directs maintenance of the physical slide collection and coordinates development of an overall schedule to proactively digitize or digitally re-acquire slides. Actively searches out and recommends purchase of new image sets and related image database subscriptions. Assists faculty, staff and students in the use of the collection, providing reference and research assistance. Participates in planning future digital and technology-related initiatives. Supervises the Visual Media Collection coordinator and the Visual Resources metadata assistant.

QUALIFICATIONS: Required: MLS from an ALA-accredited library school or the equivalent combination of education and relevant library experience. Supervisory experience. At least two years experience in a library, museum, or visual resources collection, specializing in information services, collection development, or technical services. Strong interpersonal, written, and verbal communication skills. Good technical skills and flexibility to work in a dynamic and changing environment. Preferred: B.A., M.F.A or M.A. in Art or Art History. Knowledge of art history image collection cataloging methods and experience working with digital image databases.

ENVIRONMENT: Northwestern University, Evanston, Illinois, is a major private university with an extensive library system. This includes the Northwestern University Library, three branch libraries on the Evanston Campus, and three libraries on the Chicago Campus. Northwestern University Library is a member of the Association of Research Libraries (ARL) and participates in programs of the Committee on Institutional Cooperation (CIC). The holdings of the libraries total over 4 million volumes. See more information about the Library at: <http://www.library.northwestern.edu>

SALARY: Dependent on qualifications and experience.

TO APPLY: Send letter of application and resume, including names of three references, to Peter J. Devlin, Personnel Librarian, Northwestern University Library, 1970 Campus Drive, Evanston, Illinois 60208-2300 or library-personnel@northwestern.edu. Review of applications will begin immediately and continue until position is filled. Northwestern University is an Equal Opportunity/Affirmative Action Employer. Employment eligibility verification required upon hire.

<http://www.library.northwestern.edu/jobs/librarian/job_descriptions/speciallibraries/visual_resources_librarian.html>