

Archives Preservation Specialist, The Town of Hingham, MA

The Town of Hingham, MA, founded in 1635, seeks an archives preservation specialist to perform a preliminary preservation/conservation assessment of the documents in various town archives, including the local library, the historical society, the historical commission, the town clerk's office and some private and church collections. We hope to use this preliminary assessment to develop a budget and RFP for a more thorough assessment which will include a conservation and preservation action plan, and digitization plan. The preliminary assessment is expected to take one week, with selected applicants eligible for submitting proposals for the subsequent RFP. Interested persons can contact Suzanne Buchanan, director@hinghamhistorical.org, or Dennis Corcoran, dennisc@ocln.org.